

ARC THEATRE TROWBRIDGE

THEATRE & DANCE GROUP ENROLMENT FORM

Return to: Arc Theatre Trowbridge, College Road, Trowbridge, BA14 0ES



2009/10
ENROLMENT FORM

Group	Ages	Term	Annual
Bright Sparklers	5 - 8	£60	£165 (2 payments of £82.50)
Drama Club	8 - 11	£65	£180 (2 payments of £90)
Arc Youth Theatre	12 - 17	£65	£180 (2 payments of £90)
Street Dance	8 - 11	£60	£165 (2 payments of £82.50)
Arc Youth Dance	11 - 17	£65	£180 (2 payments of £90)
Revive	50+	£65	£180 (2 Payments of £90)

Ages are the participant's age on 1 September 2009

Member's Name: _____

Parent/Guardian's Name: _____

Member's Address: _____

Postcode: _____

Email Address: _____

Telephone Number: _____

Participant's Date of Birth (if under 18): ____/____/____

Please detail any special medical or learning needs we should be aware of (continue overleaf if necessary)

Please provide details of an adult we could contact in an emergency during a session (if participant aged under 16)

Name: _____

Contact Telephone Number: _____

Alternative Telephone Number: _____

Name of Group: _____

Please choose one of the following:

- I wish to pay for one term only.
- I wish to pay annually in one lump sum and benefit from a discount (September enrolments only).
- I wish to pay annually in 2 instalments and benefit from a discount. I enclose 50% of the annual membership fee. I understand that I will be sent an invoice for the second 50% by Wiltshire College in January 2010 and that I am entering into a contract whereby I commit to paying this sum within 14 days of receipt of invoice (September enrolments only).

I think my young person is eligible to take part in the Freetime project.
School Name: _____

Please choose how you wish to make your payment:

- I enclose a cheque payable to "Wiltshire College".
- Please charge my credit/debit card with £ _____ for the fee due. This authorisation is for a single debit against my card account.

Number: _____

Expiry Date: ____/____/____

Issue No: ____ Valid From: ____/____/____

3 Digit Security Number From Back Of Card: ____

Signature: _____

Membership Agreement

This agreement is common to all our groups and is a requirement for everyone who enrolls. It is designed to give all participants, especially young people, a clear set of expectations and guidelines which should allow activity to be focused, meaningful and valuable for everyone.

If you are under 16 you need to ask a parent to sign this too.

By joining an Arc Spark participatory group I confirm that:

- I understand the focus of the groups is to develop performance skills and disciplines.
- I want to work collaboratively with other people, valuing and respecting their work.
- I am committed to attending the sessions and any additional rehearsals required.
- I am aware of and keen to attend the free performance at The Arc during the year. I understand that seeing other performances is an important part of developing my own skills.

I undertake to:

- Inform the Theatre of absence from a scheduled rehearsal or session by calling 0845 299 0476.
- Come appropriately dressed for sessions and switch off my mobile phone.
- Co-operate with reasonable requests from group leaders and Theatre Staff.

Conditions of contract:

Parents are responsible for delivering young people to the care of a group leader (rather than dropping outside the Theatre). The Theatre takes no responsibility for the care of young people if a session is cancelled. Parents are expected to collect children **at the finishing time**, supervision is not provided after the advertised finishing time.

It may be necessary from time to time to record/photograph students in sessions for promotional purposes or to provide evidence to funders. All participants agree to this as a standard condition.

Where a member is paying an annual membership this is a year-long contract from which you benefit from discounted fees. You will be required to pay instalment 2 within 14 days of receipt of invoice.

Cancelled memberships cannot be refunded either in full or part.

Information from this form will be transferred to a database administered by Wiltshire College for the purpose of managing a Theatre and processing your payments. From time to time we may send you promotional materials relating to the Arc Theatre. If at any time you wish to be removed from our mailing list please call 0845 299 0476.

Signed by Member: _____

Signed by Parent if member is under 16: _____